

SPECIAL MEETING MINUTES
Board of Directors of Timberon Water and Sanitation District
Thursday, December 12, 2024, at 4:00 pm
Timberon Community Center, "Lodge"
1 Bobwhite Circle, Timberon, NM 88350

CALL TO ORDER

The meeting was called to order at 4:00 PM by Chairman David Cruey.

Pledge of Allegiance

Salute to the New Mexico Flag *"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

ROLL CALL

Chairman David Cruey, Vice-Chair Edward Hardesty, Treasurer Jesse "JJ" Duckett were present. Director Allen Burmeister was absent. General Manager Otis Price was absent. Secretary Nan Thorell was present.

APPROVAL OF AGENDA

Vice Chair Hardesty moved to accept the agenda as written. Treasurer Duckett seconded the motion. A vote was called. Vice Chair Hardesty voted yes, Treasurer Duckett voted yes, the motion to approve the agenda as written passed.

MANAGER'S REPORT:

In the absence of General Manager Price due to medical reasons, Chairman Cruey provided an update on behalf of the GM. Chairman Cruey outlined the plan to temporarily shut down and isolate the surface-level water plant, as recommended by Level 4 Operator Aaron Foster. This measure aims to alleviate the burden of monthly reporting requirements mandated by the state for surface-level water processing. Additionally, Mr. Foster is developing a training program for water operators to ensure all operational tasks at the plant are effectively managed. It was noted that updated operation and procedure manuals need to be made accessible on the plant computer. Treasurer Duckett confirmed that he is in possession of these manuals.

TREASURER'S REPORT:

Treasurer Duckett gave his report on the bank balances:
F&S \$43,696.34; Operations \$46,105.62 (not including recent bills paid, adjusted balance would be closer to \$10,000.00); USDA Construction Loan pass-through \$1,906.00; USDA Debt service \$1,837.46; USDA short term asset replacement \$167,095.78; Water Restricted Reserve \$30,102.37; Water Standby \$12,076.18.

OLD BUSINESS:

1. Discuss/Approve minutes of the November 26th Regular Meeting

Treasurer Duckett advised that the water production amount from the managers' report was incorrect. Director Hardesty moved to approve the minutes with a notation of the issue, to be corrected later. Treasurer Duckett seconded the motion. A vote was called. Vice Chair Hardesty voted yes; Treasurer Duckett voted yes. The motion to approve the minutes of the November 26th regular meeting passed.

NEW BUSINESS

1. Discuss the OMA Resolution coming up to set the schedule for 2025 meetings, taking into account any government policies and rules that may apply.

Vice Chair Hardesty informed the board that he has a template for the resolution and will have it prepared for the December 26th meeting to be read and passed at that meeting.

2. Approval of the Resolution to set the 2025 meetings to once a month on the second Tuesday.

The resolution will be available at the next meeting.

3. Discuss/Approve purchase of the Neptune 360 handheld water meter reader. Cost is \$15,000.00.

Vice Chair Hardesty moved to approve the purchase of the Neptune 360 handheld water meter reader at a cost of \$15,000.00. The motion was seconded by Treasurer Duckett. During the discussion, Treasurer Duckett expressed opposition to the purchase due to the high cost, suggesting instead, a refurbished unit at a lower cost of \$5,000.00, which includes a one-year warranty. The discussion also addressed the advantages and disadvantages of a refurbished unit versus a new model, as well as the compatibility of a refurbished unit with the new billing software.

In consideration of the discussion, Vice Chair Hardesty amended his motion to table the agenda item until additional input could be obtained from Kyle and Leo regarding the refurbished unit, and a more informed decision could be made. Treasurer Duckett seconded the amended motion.

A vote was called. Vice Chair Hardesty voted yes; Treasurer Duckett voted yes. The motion to table Agenda Item 3 was approved. Chairman Cruey reminded the board of the urgency of this decision, as the new billing software is scheduled for implementation in the first week of January.

4. Discuss water theft and meter theft, and action to be taken when this occurs.

Chairman Cruey provided an update on water theft identified by TWSD personnel during routine meter inspections. Instances of theft have been detected through increased readings on meters that had been designated as inactive. In some cases, meters have been removed entirely, and service lines have been bypassed, making it impossible to determine the exact volume of water lost.

Chairman Cruey noted that simply removing meters from inactive properties is not an effective deterrent, as it is still possible to connect directly to the street service line. An

alternative solution under consideration is to remove the meters and crimp the tap line to prevent unauthorized access.

PUBLIC QUESTION AND ANSWER SESSION

Audience member Arden Schug inquired about the payments to the Rodey Law Firm. Chairman Cruey responded that the current outstanding balance is approximately \$40,000.00, with the goal of completing payment by March 1st.

DIRECTOR'S REMARKS

Chairman Cruey addressed the pending agreement with TDC and DTI concerning the management and oversight of the High Country Lounge building. DTI Representative Tony McWilliams explained that the delay was due to various issues that had arisen among the DTI board members. Chairman Cruey emphasized the importance of resolving this matter and set a target date of February 1, 2025, for its completion.

Treasurer Duckett made a statement that the office personnel and the GM have been overwhelmed by the volume of IPRA requests and complaints submitted to the PRC.

Next meeting will be held December 26, 2024 at 4:00 PM at the Timberon Lodge.

MOTION TO ADJOURN

Vice Chair Hardesty moved to adjourn the meeting. Treasurer Duckett seconded the motion. A vote was called. Vice Chair Hardesty voted yes; Treasurer Duckett voted yes. The motion to adjourn passed and the meeting adjourned at 5:06 PM.

Approved January 14, 2025

Chairman David Cruey _____

Secretary Nanette Thorell NThorell

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