

NOTICE OF MEETING – posted 1/11/2024, 12:20 PM

REGULAR MEETING AGENDA

Board of Directors of Timberon Water and Sanitation District

Tuesday, January 14, 2025, at 4:00 pm

Timberon Community Center, “Lodge”

1 Bobwhite Circle, Timberon, NM 88350

CALL TO ORDER

Pledge of Allegiance

Salute to the New Mexico Flag *“I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures.”*

ROLL CALL

APPROVAL OF AGENDA

MANAGER’S REPORT

TREASURER’S REPORT

OLD BUSINESS:

- 1. Discuss/Approve minutes of the December 12th Special Meeting**

- 3. Provide an update on the petition to District 12, to name a replacement for the vacant BOD seat.**

- 4. Administer the Oath of Office to new Board Member.**

- 5. Discuss/Approve/Disapprove the purchase of a new or refurbished Neptune MRX920 handheld meter reader and optional software app Neptune 360 (tabled from the Dec 12th meeting).**

- 6. Discuss/Approve/Disapprove the purchase of 20 water meters at a cost of \$3,000 - \$4,000.00**

- 7. Discuss/Approve/Disapprove a transfer of funds from the Restricted Reserve to the Operations account for water-related purchases.**

- 8. Provide an update on the Rodey Law Firm and New Gen Strategies accounts.**

NEW BUSINESS

1. Discuss/Approve a meeting time for the OMA Resolution for the schedule of the 2025 TWSD BOD meetings, in lieu of the 4:00 PM (year 2024) meeting time.

2. Read and Adopt Resolution No. 2024/2025-001 BOARD OF DIRECTORS OF THE TIMBERON WATER AND SANITATION DISTRICT TIMBERON, NEW MEXICO OPEN MEETINGS ACT RESOLUTION.

3. Discuss/Approve a compensation package for two employee positions whose job description has been changed.

4. Discuss/Approve the formation of a Water Rules Advisory Committee, consisting of one board member and members of the community, per TWSD Bylaws Article 11.4.

5. Discuss changes to the cleaning deposit in the Lodge Annex rental agreement.

6. Discuss/Approve/Disapprove the potential reintroduction of an "Action List," similar to those used in past Board meetings.

7. Closed Session.

Purpose: To discuss attorney-client privileged matters and provide direction for the TWSD attorney's course of action.

- **Motion: To enter into closed session for the purpose of discussing attorney-client privileged matters.**
- **Discussion: Limited to the stated purpose of the closed session.**
- **Motion: to return to open session.**
- **Open Session: Upon return to open session, a motion will be presented for a vote regarding the direction the TWSD attorney should proceed based on the closed session discussion.**

PUBLIC QUESTION AND ANSWER SESSION

DIRECTOR'S REMARKS

MOTION TO ADJOURN

Bylaws 5.02 Citizen Participation: All persons so desiring shall be permitted to attend and listen to the deliberations or proceedings. The methods of receiving comments from the public are hereby listed. Members of the public may participate in the discussion of agenda items that have received a motion and second by Board members in the following manner. At least ten minutes prior to the start of a regular or special meeting, members of the public may place their names on a list stating which agenda item they would like to

discuss. After each Board member has had an opportunity to speak the chairman will call on members of the public in the order that their names appear on the list. There will be a five-minute time limit for each speaker. All comments shall be addressed to the chair. Members of the public may be permitted to make comments at any time during a meeting, if recognized by the Chairman, as allowed by Robert's Revised Rules of Order. If you are an individual with a disability who needs service to attend or participate in the meeting, please contact the General Manager at (575) 987-2250 or email the General Manager at gm@timberonwater.com at least one week prior to the meeting or as soon as possible. This institution is an equal opportunity provided and employer. TWSD is a drug free workplace. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found at http://www.ascr.usda.gov/complaint_filing_cust.html or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested on the form. Send your complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, DC 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov