

**MINUTES OF THE JULY 17, 2018 WORK SESSION**  
**OF THE TWSD BOARD OF DIRECTORS**

Attending the meeting were Vice Chairman Richard McMullen, Treasurer Edward “Mike” Bovey, Directors Lester “Brent” Henderson and Michael Gonzalez. Chairman Joseph Mainello attended via conference call. There being a quorum present, the meeting was called to order by Vice Chairman McMullen at approximately 6:00 pm.

Saluting of the flags was accomplished.

**Approval of Agenda:** Director Bovey moved to approve the agenda as written. Director Henderson seconded. There being no discussion, the vote was called. Vice Chairman McMullen, Directors Mainello, Bovey, Henderson and Gonzalez voted aye. The motion passed.

Vice Chairman McMullen reminded the board members that any emails between board members need to include all board members and the secretary.

**Old Business.**

**General Manager’s Report.** The General Manager, Ronald Wyatt, gave his report.

The GM stated that he needed approval from the board to spend approximately \$5,000.00 for Ed Livingston to complete the paperwork for the filtration system. There was some discussion. This will be on Saturday’s agenda.

The GM stated that the water work truck is in disrepair and he would like board approval to spend approximately \$4,998.00 to purchase a new transmission to include installation. For discussion at Saturday’s meeting.

Chairman Mainello left the conference call due to bad reception.

The GM stated that we need to replace the Tank #2 transfer pump at the price of approximately \$3,000.00 to \$3,300.00. He would like board approval for this purchase. For discussion at Saturday’s meeting.

The GM listed everything that had been accomplished by the field workers including leak repairs , roads graded, and general maintenance.

The swimming pool has been inspected, passed, and is now open.

The GM stated that the water operators have done a fantastic job. There was some discussion. Director Gonzalez stated that there needed to be a leak log. Audience member Arden Schug stated that the operators could show leak repairs on a map. There was more discussion.

**Treasurer’s Report.** Director Bovey will give his report on Saturday. He stated that the water loss for the year was down to thirty-one percent. He stated that he is working on budgets.

## **Committee Reports.**

Budget Committee. There will be a meeting on Thursday. He will have resolutions for budget and financial reports due to DFA and USDA ready for Saturday's meeting.

Water Rules Committee. They have not met yet.

Safety Committee. John Weaver stated that there was a meeting yesterday. They discussed gun safety. He also stated that an inspection of the lodge building needs to be done.

Action Item List. Vice Chairman McMullen stated that he needs to check with the State Attorney General as to whether this can be an agenda item because it includes more than one topic.

## **New Business.**

Approval of the June 16, 2018 Regular Meeting Minutes. Director Bovey moved to approve the minutes as written and dispense with the reading. Director Henderson seconded. Directors Bovey, Henderson, and Gonzalez voted aye and the motion passed.

Discuss Engineer interviews for proposals/approve Engineer for Master Plan. The RFP committee including Terri Weaver and Brent Henderson gave a presentation/report on their findings. This will be on the agenda for Saturday.

Appoint board member to represent TWSD at union negotiations. Director Bovey nominated Chairman Mainello to represent the board. There was some discussion. Director Bovey moved to have Chairman Mainello and Director Henderson represent the board. Director Gonzalez seconded. Vice Chairman McMullen, Directors Bovey, Henderson, and Gonzalez voted aye and the motion passed. The secretary will draft an appointment letter to be signed at Saturday's meeting.

Discuss bank signatories. There was some discussion. Director Bovey moved to add new board members (Lester Henderson and Michael Gonzalez) to First National Bank signature cards. Vice Chairman McMullen seconded. There was some discussion. The new bank signature cards will include Joseph Mainello, Richard McMullen, Edward Bovey, Lester Henderson, and Michael Gonzalez. Vice Chairman McMullen, Directors Bovey, Henderson, and Gonzalez voted aye and the motion passed. Past Director Arden Schug will be removed from the bank accounts.

Discuss/approve quarterly financial reports and budget. Director Bovey explained that these are required for DFA and USDA. There will be resolutions for approval prepared for Saturday's meeting.

Discuss regulatory compliance. Director Gonzalez discussed TWSD not being in compliance concerning the sanitary survey and things TWSD must do. There were seven findings that TWSD needs to correct. He stated that everything needs to be documented. There was much discussion.

Discuss future meetings in annex. There was some discussion and Saturday's meeting will be in the annex.

First reading of the By-Laws changes. The secretary started to read the changes. There was a section audience member Noreen Gonzalez objected to. There was some discussion. The section will be changed and the first reading of the By-Laws changes will be on Saturday.

Chris Sherman requested "discuss road maintenance" be on Saturday's meeting.

Set agenda for Saturday. The secretary read the agenda items for Saturday.

#### **Directors' Remarks.**

Director Gonzalez said he was thankful for the opportunity to help and to bring positive change to Timberon. He stated that we need to have fact based changes and that he was here to serve.

Director Henderson talked about email protocol. He said he preferred to send emails to the board members who were involved in a certain topic. There was a discussion concerning Open Meetings act and that all communications should be directed to all board members.

Director Bovey thanked all for coming and stated that it was good to have the community involved.

Audience member Arden Schug stated that we could be violating Open Meetings act with emails. He also stated that he was disturbed that a board member rated an engineer without hearing the RFP committee's recommendation.

Audience member Marilyn Hatfield stated that it was a great board and they are working in the right direction.

Vice Chairman McMullen thanked all for the participation.

Director Bovey moved to adjourn the meeting and Director Henderson seconded. Vice Chairman McMullen, Directors Bovey, Henderson, and Gonzalez voted aye and the meeting was adjourned.

#### **Minutes Approved July 21, 2018:**

**Acting Secretary Nanette Thorell**\_\_\_\_\_

**Vice Chairman Richard McMullen**\_\_\_\_\_