

**MINUTES OF THE JANUARY 20, 2018 REGULAR MEETING
OF THE TWSD BOARD OF DIRECTORS**

Attending the meeting were Chairman Joseph Mainello, Directors Arden Schug, Director Edward “Mike” Bovey, and Richard McMullen. Director Marilyn Hatfield attended via conference phone. There being a quorum present, the meeting was called to order by Chairman Mainello at approximately 10:00 am.

Saluting of the flags was accomplished.

Approval of Agenda: The secretary asked that the “Swear in new board members” be moved to after “Directors Remarks”. Director Bovey moved to approve the agenda as amended. Director Hatfield seconded. There being no discussion, Directors Schug, Bovey, Hatfield, and McMullen voted aye. The motion passed.

General Manager’s Report. The General Manager, Ronald Wyatt gave his report.

Final numbers from USDA Grant: Additional 116 remote meters, three fire hydrants, one monitor for water plant and two laptops within ninety days.

SCADA (Supervisory Control and Data Acquisition) – The technical advisor will be out next week to make adjustments on the system.

TWSD has received a \$100,000.00 capital outlay grant that can be used for various needs: planning, design, renovate, construct, purchase, master plan. This will be decided by the Board of Directors.

TWSD will receive a \$50,000.00 grant from the New Mexico Finance Authority.

TWSD will get a new dump truck as soon as the audit is release by the State Auditor.

TWSD has three grant applications for Capital Outlay. They are: #1 New Grader; #2 Self Propelled Riding Lawn Mower; #3 Front Loader/Back Hoe Tractor. We should know sometime in February whether or not we will receive one or more of these grants. Director Schug asked if the tractor was for the Golf Course. The GM replied that is was a multi-purpose tractor for every department.

GM will talk to the state next week to see when the fishing ponds will be stocked and who is going to install signs around the ponds. More information as it develops. Director Schug asked about a beautification project at the lower pond. The GM replied that Fran Trendler and Rick Merrick had some ideas. Chairman Mainello asked about the signs. The GM stated that he didn’t know yet.

A Safety meeting will be scheduled for the second Wednesday of every month. John Weaver has volunteered his services as Safety Incident Reporting Officer.

There was some discussion about cordoning off areas in the maintenance shop yard to separate appliances and furniture. The dumpster will be used for household trash items only. We will get signs made up for this.

Director Hatfield stated that she checked with the auditor and she was told that the audit should be released soon.

Chairman Mainello asked about the leak on Sacramento and Electrum. Employee Joe Shields replied that it was fixed, but still needs to dry before they can finish.

Treasurer's Report. Director Bovey read the bank balances as of December 31, 2017: Checking account \$37,060.52; Water Standby Savings Account \$18,047.70; Water Restricted Reserve Account \$13,804.76; Facilities and Services Savings Account \$162,822.12; USDA Debt Service Savings Account \$3,704.80; USDA Short Term Asset Replacement Savings Account \$49,878.48; USDA Construction Loan Account (pass through account) \$1,690.20; First Nation Construction Account \$50.00 (pass through account). Chairman Bovey gave a revenue and expenditures report.

Committee Reports.

Budget Committee. Director Bovey stated that there was a budget committee meeting on Thursday.

Safety Committee. John Weaver stated that himself, Terri Weaver, Ron Wyatt, Joe Shields were on the committee. Tony McWilliams, Fire Department Chief will attend occasionally. The meetings will be the second Wednesday of every month at 10:00 am in the lodge conference room. Jesse Duckett will be on the committee also. Brent Henderson asked about industrial. Mr. Weaver replied that he will look into anything pertaining to safety.

Unfinished Business.

Discuss Safety Incident Reporting Officer. This item was discussed previously.

Discuss Emergency Action Plan. The secretary explained that Harvey English called in sick. He was supposed to discuss the Fire Department plan for emergencies. He will schedule a meeting in the future. Brent Henderson brought up NIMS and Director Schug explained what NIMS is and that TWSD should be a part of it.

Discuss Rifle/Archery Range. John Weaver explained about having a range. Director Bovey brought up liability insurance. John Weaver stated that he will form a committee and would figure everything out first.

New Business.

Approval of the January 16, 2018 Work Session Minutes. Director Bovey moved to approve the minutes as written and dispense with the reading. Director Hatfield seconded. Directors Schug, Bovey, Hatfield, and McMullen voted aye and the motion passed.

Discuss/Approve DFA Quarterly Report. Chairman Mainello explained the different funds and how they cannot be comingled. Director Bovey explained that we could borrow from another fund with DFA approval and must pay it back. Director Mainello explained what the Stand By fees and Facilities and

Services Fees are used for. Audience member Noreen Gonzalez said she would like to see a breakdown of what F&S funds are used for. Director Bovey said he will put something together. There was much discussion. Director Bovey moved to approve the DFA quarterly report presented at the budget meeting. Director Hatfield seconded. Director Bovey explained. Director Hatfield stated that Director Bovey was doing a fantastic job. Chairman Mainello, Directors Schug, Bovey, Hatfield, and McMullen voted aye and the motion passed.

Discuss/Approve USDA Quarterly Report. Director Bovey moved to approve the budget presented at the budget meeting and to approve the USDA quarterly report. Director Hatfield seconded. Chairman Mainello explained that because of the large construction project grant, we now must report to USDA also. Chairman Mainello, Directors Schug, Bovey, Hatfield, and McMullen voted aye and the motion passed.

Directors' remarks.

Director Bovey said he appreciated people showing up to the meetings and getting involved; it makes it easier.

Director Hatfield concurred with Director Bovey. She said she was happy to welcome Brent onto the board. Director Bovey thanked Director Hatfield. Chairman Mainello thanked Director Hatfield, who has been a valuable asset while serving on the board.

Director McMullen thanked all for attending.

Director Schug thanked all for coming and getting involved. It's going to be more complicated with the Asset Management Plan.

Board Candidate Brent Henderson thanked Marilyn for being so gracious to him. He thanked everyone in advance to getting him up to speed. He also thanked Ron Wyatt for getting grants.

Chairman Mainello opened the meeting to the audience.

Audience member Charlette Daniel asked about the trash and worried that it will just get bigger. The GM stated that he has someone who will pick up large items.

Audience member Noreen Gonzalez thanked Director Bovey. She would like to see a report on water loss and a report on what roads have been graded.

Chairman Mainello stated that the election turnout was great. He thanked the community for voting. He was pleasantly surprised that candidates actually campaigned and he appreciated all the candidates for running. He also said he appreciated the audience for coming today.

Swear in new board members. Chairman Mainello swore in Edward "Mike" Bovey and Lester "Brent" Henderson.

Vote for Officers. Director Bovey nominated Joseph Mainello for Chairman and he accepted. Director Bovey nominated Director Schug for Vice-Chairman and he accepted. Chairman Mainello nominated Director Bovey for Treasurer and he accepted.

Director Bovey moved to adjourn the meeting and Director McMullen seconded. Directors Schug, Bovey, Hatfield, and McMullen voted aye and the meeting was adjourned.

Minutes Approved February 13, 2018:

Secretary Linda Martin_____

Chairman Joseph Mainello _____