

**MINUTES OF THE MARCH 17, 2018 REGULAR MEETING
OF THE TWSD BOARD OF DIRECTORS**

Attending the meeting were Chairman Joseph Mainello, Directors Arden Schug, Director Edward “Mike” Bovey, Richard McMullen, and Lester “Brent” Henderson. There being a quorum present, the meeting was called to order by Chairman Mainello at approximately 10:00 am.

Saluting of the flags was accomplished.

Approval of Agenda: Director Bovey moved to approve the agenda and Director Schug seconded. There being no discussion, Directors Schug, Bovey, McMullen, and Henderson voted aye. The motion passed.

Chairman Mainello stated that he was opening the meeting to the audience after each agenda item.

General Manager’s Report. The General Manager, Ronald Wyatt gave his report.

The contractors are still working on installing remote meters and two additional fire hydrants.

We put in for a road grader grant which was approved, but was somehow removed. We have to put in for it again and it has to go through the Department of Transportation (DOT).

Fire drops and valves are being checked.

The engineer is making changes to springs drawings. There was some discussion concerning the pipe bridge.

We are trying for a Capital Outlay grant to put in an inground storage pond. We may be able to get an additional grant so the entire project will be paid for.

No news on when we will get fish for the fishing pond.

The dumpster has been packed and the slash pit has been pushed in.

Some road grading has been done.

Director Schug stated that he has some information concerning the fire station bridge. The new county road manager told him that the county road crew will be doing the work to finish the bridge, probably in mid-April.

Chairman Mainello asked about the trash monies from the county. Director Schug stated that we will not get any money this fiscal year, but that there is a meeting on March 22nd at 9:30am with the county commissioners for monies for next fiscal year. Director Schug stated that he will attend and request the funds.

Audience member Noreen Gonzalez asked if the spring water would be going into the drinking water and if that would take pressure off the well. The GM replied that it would be done eventually.

Treasurer's Report. Director Bovey read the bank balances as of February 28, 2018: Checking account \$41,937.87; Water Standby Savings Account \$85,236.48; Water Restricted Reserve Account \$34,880.29; Facilities and Services Savings Account \$172,152.37; USDA Debt Service Savings Account \$3,958.00; USDA Short Term Asset Replacement Savings Account \$56,837.81; USDA Construction Loan Account (pass through account) \$846.73; First National Construction Account \$50.00 (pass through account). Director Bovey gave a revenue and expenditures report. He stated that most income was from metered water and property taxes. He again stated that we need to add the grants to the budget. Director Bovey stated that there will be a budget meeting the first Thursday in April.

Committee Reports.

Safety Committee. John Weaver distributed to the board a list of items that were accomplished. They had their recent safety meeting at the maintenance shop. There are some electrical repairs that need to be made. There is now a map of fire extinguishers and exits. The floor has been painted. The office area has been cleaned up. The eye wash station has been inspected. The metal lockers have been purchased. Some fire extinguishers have been replaced. The first aid kits are new. Mr. Weaver stated that employee Terry Montoya has done a great job making repairs and completing tasks that needed to be accomplished. Director McMullen thanked Mr. Weaver for his work and said it was very impressive. Director Schug asked about the oil heater. The GM stated that it was not being used. There was some discussion about moving it. Director Henderson stated that Mr. Weaver did a great job. Director Bovey thanked Mr. Weaver for his leadership. Director Schug asked if all the fire extinguishers were the same. Mr. Weaver replied that they are multi-purpose extinguishers (A, B & C). Chairman Mainello thanked Mr. Weaver for recognizing a need and volunteering to step in and fix the problem.

Unfinished Business.

Discuss/Approve RFP for a Master Plan. Director Bovey asked Director Schug what he thought about Steven Deal's comments. Director Schug read Mr. Deal's comments. There was much discussion. Director Schug wants to add "references" to criteria. Director Bovey suggested adding that to Item #6 on RFP criteria page and rating sheet. Director Schug wants a pre-RFP conference so engineers can inspect the area. There was much more discussion. Director Bovey moved to form a short-term RFP committee to prepare a package to modify the RFP. Director McMullen seconded. Director Henderson said he will get RFP samples from other entities. Directors Schug, Bovey, McMullen, and Henderson voted aye and the motion passed. On the committee will be Director Schug, GM Ronnie Wyatt, and Director Henderson.

New Business.

Approval of the March 13, 2018 Work Session Minutes. Director Bovey moved to approve the minutes as written and dispense with the reading. Director McMullen seconded. Directors Schug, Bovey, McMullen, and Henderson voted aye and the motion passed.

Discuss Water Rules Committee. Director Schug stated that something came up that is not in the water rules. If a person owes a water bill at one residence and then moves to another residence, the rules

don't address if they are still liable for their old bill. Also, if there is a large leak and a person wants the one-time forgiveness, is that one time just for one water bill, or for the entire time of the leak (more than one month). There was some discussion. Chairman Mainello and Director Bovey volunteered to be on the committee.

Directors' remarks.

Director McMullen thanked the members of the By-Laws committee and thanked the audience for being here.

Director Henderson echoed what Director McMullen said. He stated that he appreciated everyone's participation. He stated that we serve the community and we are part of the community.

Director Schug thanked all for coming and their participation.

Director Bovey said, "what else needs to be said." He stated that it was a team effort. He appreciated all for coming. He is looking to the future.

Chairman Mainello appreciated all for coming. He advised the audience that, if they hear something misleading, invite those individuals to come to the meetings to get the facts. He said that we all live here and would like to see the community grow.

Director Bovey moved to go into closed executive session to discuss personnel issues and legal issues. Director McMullen seconded. Director Henderson voted aye; Director Bovey voted aye; Director McMullen voted aye; Director Schug voted aye; Chairman Mainello voted aye and the board went into closed session.

Director Bovey moved to come out of closed executive session and Director McMullen seconded. Director Henderson voted aye; Director Bovey voted aye; Director McMullen voted aye; Director Schug voted aye; Chairman Mainello voted aye and the board came out of executive session.

Chairman Mainello stated that only personnel issues and legal issues were discussed and no decisions were made.

Director McMullen moved to adjourn the meeting and Director Bovey seconded. Directors Schug, Bovey, McMullen, and Henderson voted aye and the meeting was adjourned.

Minutes Approved April 17, 2018:

Secretary Linda Martin_____

Chairman Joseph Mainello_____