

**MINUTES OF THE OCTOBER 21, 2017 REGULAR MEETING  
OF THE TWSD BOARD OF DIRECTORS**

Attending the meeting were Chairman Joseph Mainello, Directors Arden Schug, Edward “Mike” Bovey, and Richard McMullen. Director Marilyn Hatfield was absent. There being a quorum present, the meeting was called to order by Chairman Mainello at approximately 10:00 am.

Saluting of the flags was accomplished.

**Approval of Agenda:** Director Bovey moved to approve the agenda. Director McMullen seconded. There being no discussion, Directors Schug, Bovey, and McMullen voted aye. The motion passed.

**General Manager’s Report.** The General Manager, Ronald Wyatt gave his report.

The booster pump and propane generator at Tank #6 have been tested and are in service.

All components/piping for flow meters, PRVs, CRVs, fire hydrants, and Golf Course well are installed.

The road patching by the contractors is complete.

The old generator has been moved to the maintenance shop.

The contractors have started installing remote meters; should be done by the end of November.

We are still working on the specifications for the filtration pump.

The road grader should be repaired by Friday.

We are still working on getting the fishing ponds turned over to the State.

Tank #6 is in service.

We are trying to get three or four more fire hydrants.

Director Schug stated that some of the cost for repairing the road grader should be changed to the water fund.

Chairman Mainello asked if the SCADA was working. The GM replied that it was, but not at 100%.

There was some discussion regarding leaks.

**Treasurer's Report.** Director Bovey read the bank balances.

**Committee Reports.**

Budget Committee. Director Bovey stated that the budget will be posted on the website sometime next week. The Budget Committee met on Wednesday morning and Budget versus Actual was looked at.

**Unfinished Business.**

Discuss/Approve transfer of Restricted Reserves. The secretary explained that we need funds to pay water related bills. She said as some as there are funds available in the Standby account, that the funds would be transferred back. Director Bovey moved to transfer \$20,000.00 from Restricted to Standby funds. Director McMullen seconded. There was some discussion. Director Schug would like another budget meeting to go over the numbers. Director Bovey stated that he will schedule a meeting. Chairman Mainello called for a vote. Directors Schug, Bovey, and McMullen voted aye and the motion passed.

Discuss/Approve extension of General Services Agreement with Occam Engineers, Inc. Director McMullen stated that he had read the extension and there is no stipulation that we have to use Occam for engineering services, but, if we needed engineering services on short notice, we could use them without going out for an RFP. Director Schug stated that we have had lots of problems with them. He was worried that we wouldn't get the Water Cad model of our system because of a statement that all their notes, etc. were Occam's property. Director Bovey moved to renegotiate specifics of the general services agreement. There was some discussion. Director Bovey withdrew his motion. Director Bovey moved to approve the extension of the services agreement with Occam, Inc., and Director McMullen seconded. Chairman Mainello called for a vote. Chairman Mainello, Directors Bovey and McMullen voted aye. Director Schug opposed. The motion passed. Director Bovey tasked the GM to get the software.

**New Business.**

Approval of the October 17, 2017 Work Session Minutes. Director Bovey moved to approve the minutes as written and dispense with the reading with the correction to add "covers" after the word valve to the remarks by Harvey English. Director McMullen seconded. Directors Schug, Bovey, and McMullen voted aye and the motion passed.

Discuss/Approve 1<sup>st</sup> Quarter Reports to DFA and USDA. Director Bovey explained that these reports are due. Director Bovey moved to approve the reports and Director McMullen seconded. Directors Schug, Bovey, and McMullen voted aye and the motion passed.

Director Schug asked if a motion was needed to task the GM not to spend more than \$5,000.00 on engineers without board notice. Director McMullin stated a verbal to the GM should suffice.

Chairman Mainello answered questions concerning qualifications that were handed out to the board by audience member Ashli Koetting on Tuesday.

Chairman Mainello opened the meeting to the audience.

Audience member Ashli Koetting asked the board to answer the questions. Director Schug answered most of the questions one-by-one. The GM stated that he had twenty years of experience, Mike Rodriques was a level one, and that two employees were going to school in January for water certification. The GM stated that we don't need a level three, but Rural Water Association will send a level three or four, two to three times a month when the filtration system is started.

Ashli stated that TWSD is not in compliance.

Director Schug stated that we were in compliance.

Audience member Michael Gonzalez stated that the GM mentioned prices for water leak detection. He asked what is the prohibition for putting a volunteer group together to take a look at the problem. The GM stated that he will get together with volunteers on Monday.

Michael Gonzalez stated that, on the New Mexico Environmental website, a search of the database showed that the CCR was missing. The GM stated that he will provide a copy.

Audience member Jhairo Ajtun stated that he attended the budget meeting. He questioned the over budget in different departments. Director Bovey answered that he takes the previous year budget and sometimes adjustments have to be made. Director Bovey stated that, in water, leaks caused us to pump more water than usual and that is why the water conservation fee was more. Director Schug stated that a lot of spring water is lost from evaporation of the lakes. Jhairo Ajtun asked why the 1800 population. The GM stated that Santa Fe used a formula for projection of population. They used a scale that shows 600 meters times three people per household.

Audience Member Harvey English stated that he thought the SCADA system would find leaks. The GM stated that we have a limited number of flow meters that we can get readings from; we do not have enough flow meters to cover the entire mountain.

Harvey English stated that there is still exposed pipe. The GM replied that Rocky Trail will be fixed thing Monday morning. He also stated that we should negotiate with Occam Engineers to get what we want.

Audience member John Wheeler asked who the board answers to. Chairman Mainello replied that we answer to many government agencies to include the Public Regulation Commission, the State Auditor, the State Attorney General, the Environment Department, the Drinking Water Bureau, the State Board of Finance, the Finance Authority, and USDA to name most of them. Mr. Wheeler then asked how accurate the remote meters will be. The GM replied that we won't know until they are in. There was discussion.

The GM stated that a grant for a road grader was sent in, but we won't know until the end of February if it was approved. He said we were approved for a new dump truck, but then they took the approval away.

Audience member Noreen Gonzalez asked if there will be a maintenance log for the new generator. The GM replied in the affirmative. She then asked how long the current well will sustain the community. There was some discussion. She said there was a way to estimate it. The Board and GM will look into it.

There was some discussion concerning PRVs and pressure.

#### **Directors' remarks.**

Director McMullen thanked all for coming and said he appreciated the questions.

Director Schug thanked all for coming. He thanked the audience for their research they had done. Let's work together; we are trying our best; thanks again for coming.

Director Bovey said he appreciated all for attending. He stated that the board members are volunteers.

Audience member Richard Sandeen stated that we need to work together.

Chairman Mainello said he was really glad to see all the attendance in the large room. He said it gets discouraging when only one or two show up for meetings. He stated that the board of directors donate their time.

Director Bovey moved to adjourn the meeting and Director McMullen seconded. Directors Schug, Bovey, and McMullen voted aye and the meeting was adjourned.

#### **Minutes Approved November 14, 2017:**

**Secretary Linda Martin** \_\_\_\_\_

**Chairman Joseph Mainello** \_\_\_\_\_