

**MINUTES OF THE July 1, 2013 SPECIAL SESSION  
OF THE TWSD BOARD OF DIRECTORS**

Attending the meeting were Vice Chairman Sally Watkins, Directors Arden Schug and Richard "Dick" Dysart. There being a quorum present, the meeting was called to order by Vice Chairman Watkins at 10:00 am.

Saluting of the flags was accomplished.

**Approval of Agenda.** Director Dysart moved to approve the agenda and Director Schug seconded. There being no discussion, Vice Chairman Watkins called for a vote. Directors Dysart and Schug voted aye and the motion passed.

**New Business.**

**Recommendation for approval of Engineering Services for Timberon Water System Improvements**

**USDA/RD RFP No. 2013-01.** The General Manager gave a short explanation of why this approval was needed. Even though the board previously gave the General Manager authority to go out for the RFP, this action was required. There was some discussion. Proposals were due at the TWSD office on March 4, 2013 at 1:00p.m. Two sealed proposals were received from engineering firms. They were Engineers, Inc. and Souder Miller and Associates. Proposals were evaluated by the evaluation criteria provided on page 11 of the RFP. Evaluation scores are as follows: 1. Engineers, Inc. = 100 points, 2. Souder Miller and Associates = 70 points. Based on the evaluations, it is recommended that Engineers, Inc. be selected as the professional engineer to provide TWSD design and construction improvement for the TWSD system. The district is currently pursuing USDA/RD funding for design and construction funds for the recommended alternatives listed in the Preliminary Engineering Report (PER). The General Manager further explained what the grant was for. Director Schug moved to approve Engineers, Inc. as the selected engineer based on the evaluation scores for RFP #2013-01. Director Dysart seconded. There was some more discussion. Vice Chairman Watkins called for a vote. Directors Schug and Dysart voted aye and the motion passed.

**Directors' Remarks.**

Director Schug thanked God for the rain.

Director Dysart thanked all for coming.

Vice Chairman Watkins entertained a motion to adjourn. Director Dysart moved to adjourn the meeting and Director Schug seconded. Directors Dysart and Schug voted aye and the meeting was adjourned.

**Minutes Approved July 16, 2013:**      **Secretary Linda Martin** \_\_\_\_\_

**Vice Chairman Sally Watkins** \_\_\_\_\_