

**MINUTES OF THE JUNE 17, 2014 WORK SESSION**  
**OF THE TWSD BOARD OF DIRECTORS**

Attending the meeting were Chairman Joseph Mainello, and Director Edward "Mike" Bovey. Director Marilyn Hatfield attended via conference call. Director Sally Watkins was absent. There being a quorum present, the meeting was called to order by Chairman Mainello at 6:00 pm.

Saluting of the flags was accomplished.

**Approval of Agenda:** Director Bovey moved to approve the agenda and Director Hatfield seconded. There being no discussion, Chairman Mainello called for a vote. Chairman Mainello, Directors Bovey and Hatfield voted aye. The motion passed.

**General Manager's Report.** The General Manager, Ronnie Wyatt, stated that he will have a full report on Saturday. The filtration plant paperwork is being processed and we may have an answer by Thursday or Friday. Rebid on the water tank was awarded to Smithco and construction should begin on September 1<sup>st</sup>. The engineers are working on the capital outlay projects (SCADA and rewiring of shop). The pond liner grant was approved. The bridge work grant was approved. The Golf Course is coming along.

Director elect Pete Jankiewicz stated that the volunteers had cut down two dead trees on the Golf Course. He also stated that there will be a golf tournament on July 4<sup>th</sup> and 5<sup>th</sup>. There will be a golf clinic during the weekend of the Blues Festival.

**Treasurer's Report.** Director/Treasurer Bovey stated that he would give his report on Saturday.

Chairman Mainello opened the meeting to the audience.

Audience member Arden Schug asked if the fairways were being watered. Pete Jankiewicz stated that they had just started on the tee boxes and that the fairways were next.

Audience member Dick Dysart asked what was the cost of the tank. The General Manager replied that it was approximately \$465,000.00. There was some discussion.

Chairman Mainello asked what the status was of the ICIP. The GM stated that it looked good and was ready to go.

There was some discussion of monies owed the district and how to collect them.

**Committee Reports.**

Water Rules Committee. Director Bovey stated that he had to update part of the advice number #11 because a page was missing. He explained that it was emailed and sent regular mail and that it should be on the PRC web site soon.

Budget Committee. Chairman Mainello asked if there would be a budget meeting this week. Director Bovey replied that there would be a meeting.

Water Rates Committee. Director Bovey asked if any protests were received. The secretary replied that the office had received one and a file was started. Director Bovey stated that the advice notice would be sent to the PRC after board approval in July.

### **New Business.**

Approval of the May 27, 2014 Special Session minutes. Director Hatfield moved to approve the minutes as written and dispense with reading. Director Bovey seconded. Chairman Mainello, Directors Bovey and Hatfield voted aye and the minutes were approved.

Review Action Item List. The board looked over the list and made a few changes.

Audience member Arden Schug asked if the fixed asset list was sent to the auditor. Director Hatfield stated that she would have all the paperwork ready to send to the auditor on June 30<sup>th</sup>.

Discuss Policies and Procedures. Director Hatfield suggested that sections 3 and 4 should be approved at Saturday's meeting.

Audience member Dick Dysart asked if there was a section of data storage protection. Director Hatfield stated that it was not in section 3 or 4, but that she remembers seeing it in another section and she will look for it.

Reject tank bid. The bid packet received from Smithco was renegotiated and was now acceptable.

Swear in new board member. Peter Jankiewicz was sworn in by Chairman Mainello.

Set agenda for Saturday, June 21, 2014 regular meeting. The secretary read the agenda items.

There was some ICIP discussion. This will be on the agenda for Saturday.

The GM had a wage increase proposal that he would like on the agenda for Saturday. He stated that employees had not received a raise in eight years. There was some discussion that this will be looked at in the budget meeting. The GM is recommending a 10% increase across the board which would increase costs approximately \$25,000.00 yearly or a 7% increase which would

increase costs approximately \$18,000.00. There was more discussion concerning merit raises versus longevity raises versus cost of living raises.

Audience member Arden Schug stated that he had two points: One, not every employee has been here for eight years and two, some employees have gone beyond their normal job descriptions. There was more discussion.

**Directors' remarks.**

Director Bovey thanked all for attending and he hoped more people would be in attendance on Saturday.

Director Hatfield welcomed Pete to the board. She thanked the audience for their participation.

Director Jankiewicz said he was glad to be here.

Chairman Mainello welcomed Pete and thanked him for volunteering.

Audience member Arden Schug asked was flow was coming from the springs. The GM said it hadn't been checked lately. There was some discussion.

Chairman Mainello entertained a motion to adjourn. Director Jankiewicz moved to adjourn and Director Hatfield seconded. Chairman Mainello, Directors Bovey, Hatfield, and Jankiewicz voted aye and the meeting was adjourned.

**Minutes Approved June 21, 2014:**

**Secretary Linda Martin**\_\_\_\_\_

**Chairman Joseph Mainello**\_\_\_\_\_