

MINUTES OF THE AUGUST 15, 2020
REGULAR MEETING OF THE TWSD BOARD OF DIRECTORS

Attending the meeting were Chairman Richard McMullen, Vice Chairman Timothy Mahoney, Treasurer Kelly Clark, Secretary Linda Martin, and Director Lillian Devine.

Saluting of the flags was accomplished.

Approval of the Agenda. Director Martin moved to approve the agenda as written and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

General Manager's Report. The General Manager gave his report.

1. Main Pump had 61% water loss.
2. More new meters are in the works.
3. One line extension was accepted by the customer.
4. Insurance payment in the amount of \$10,800 for plant VFD was received.
5. Bohannon Houston are working on plans for the underground reservoir.
6. Union negotiations took place; waiting on employee approval.
7. Metal is still being moved from the Maintenance Shop; working on getting a dumpster.
8. We are still tweaking billing procedures.
9. We are still working within COVID 19 guidelines.
10. Pool pump and strainer have been received.

Audience member Noreen Gonzalez asked what the union proposal was. The GM responded that seventy-five cents across the board was agreed upon. Also, an equity increase during evaluations will be available. She asked about the P&L for July. The GM stated that there was a net loss of \$22,053.21. She asked for some other information not readily available. She will send her request via email as a reminder.

Treasurer Report. Treasurer Kelly Clark read the bank balances. F&S, \$115,929.34; Short Lived, \$124,477.11; Standby, \$85,406.11; Operations, \$57,466.86; Restricted Reserve, \$57,367.34 (\$1012.26 transferred in from SB past due); Reserve, \$6,405.60; USDA Loan, \$852.34.

Committee Reports. None. The committees are on hold for now.

Old Business.

None.

New Business.

Approve Minutes of the August 4, 2020 Regular Meeting. Director Devine moved to approve the minutes as written and dispense with the reading. Director Martin seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the motion passed.

Update of COVID 19 restrictions. Chairman McMullen explained that all late fees are on hold. The GM will look into F&S late fees as they are not a utility. The PRC will be meeting to put rules into place for restrictions.

Discuss/Approve transferring a percentage of the P&L from 2019/2020 Budget to the Restricted Reserve account. This agenda item was requested by Noreen Gonzalez. The GM explained that, because of the COVID 19 crisis, and expected short fall of funds, he put any excess funds into the new budget. Chairman McMullen said that this was a very good idea and we would have to look at this near the end of the current fiscal year. There was much discussion. This will be put on the calendar for March 2021.

Set Agenda for September 1, 2020. The Secretary stated that there are two items so far: DTI rent adjustment and Discuss/Approve union contract. The Secretary stated that she will need any additional items by close of business on August 28, 2020.

Directors Remarks.

Director Martin thanks Noreen for her input.

Director Mahoney said all is good.

Director Devine. None.

Director Clark thanked Noreen also.

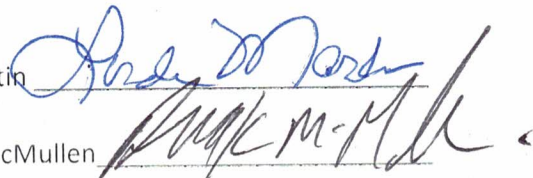
Chairman McMullen stated that Noreen brought up some good points.

Director Martin moved to adjourn the meeting and Director Mahoney seconded. Chairman McMullen, Directors Mahoney, Clark, Martin, and Devine voted aye, and the meeting was adjourned.

Minutes approved September 1, 2020.

Secretary Linda Martin

Chairman Richard McMullen

Handwritten signatures in blue ink. The first signature is for Linda Martin, and the second is for Richard McMullen.